



Porter Special Utility District

22162 Water Well Road
Porter, Texas 77365
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NOTICE OF PUBLIC HEARING AND REGULAR MEETING OF THE BOARD OF DIRECTORS

Date: January 27, 2020

Time: 7:00pm

Location: Porter Special Utility District – Board Room
22162 Water Well Road, Porter, Texas 77365

Board of Directors

Doug Pillow, President

Jodi Ruonavar, Vice President

Danny Bridges, Treasurer

Caroline Denham, Secretary

Johnny Barr, Assistant Secretary-Treasurer

Jason Ashy, Director

Evelyn Satterwhite, Director

Term Expires

May 2021

May 2020

May 2021

May 2020

May 2021

May 2020

May 2020

1. Call Meeting to Order

- a. Roll Call of the Board of Directors / Declaration of a Quorum
- b. Director Qualifications and Disclosures
- c. Invocation
- d. Pledges of Allegiance

2. Public Comment

The Board and District Staff truly value the public's input. Please respect the following when making formal comments to the Board of Directors:

- Please sign in when you arrive prior to making public comment, or at the time of making your comments.
- Please keep comments restricted to the topics listed on the agenda and limit time to a maximum of three (3) minutes.
- Please keep comments respectful of others and organized for understanding.

3. Review and Approve Minutes

- a. Minutes of Regular Board Meeting from December 30, 2019

4. Old Business

5. New Business

- a. Discuss and take action related to Section 4.4 “Service Deposit” of the Porter Special Utility District Rules and Regulations
- b. Discuss and take action authorizing Director Fees of Office for Director Pillow and Director Denham for signing closing documents on January 21, 2020 for the new administration building property located at 24332 Loop 494
- c. Discuss and take action authorizing one Director Fees of Office per month for Director Denham for drafting the board meeting minutes
- d. Discuss and take action regarding amending the Director Fees of Office and Expense Reimbursement Policy

6. Financial Report by Municipal Accounts

- a. Review and approve the Financial Statements
- b. Review the following Quarterly Investment Reports
 - i. Quarterly Investment Report for Period Ending February 28, 2019
 - ii. Quarterly Investment Report for Period Ending May 31, 2019
 - iii. Quarterly Investment Report for Period Ending August 31, 2019
 - iv. Quarterly Investment Report for Period Ending November 30, 2019

7. Engineering Report by Ardurra Group

- a. Update on Surface Water Treatment Plant Pilot Study
- b. Update on FEMA Reimbursement
- c. Update on HUD CDBG-MIT Program Grant

8. Engineering Report by Bleyl Engineering

- a. Update on Developments
- b. Update on General Fund Projects
 - i. Discuss and take action regarding Pay Estimate No. 10 in the amount of \$108,144.00 for the Water Well No. 9 project by Weisinger Incorporated
- c. Update on Impact Fee Capital Improvement Projects
 - i. Discuss and take action authorizing Bleyl Engineering to proceed with the design of the US 59/69 Waterline Crossing project

9. Supplemental Notice of Public Agenda

10. General Counsel’s Report

- a. Update on Lone Star Groundwater Conservation District rules
- b. Update regarding the GRP Participation Agreements with Chateau Woods Municipal Utility District and Crystal Springs Water Company, including executive session regarding same
- c. Annual review of Rate Order, amend as necessary
- d. Annual review of all consultant’s contracts

- e. Authorize filing of financial and tax-related information with Texas Comptroller pursuant to Texas Local Government Code, Sections 203.062 and 403.0241, for the Special Purpose District Public Information Database
- f. Discuss and take action regarding amendment to the Wholesale Water Supply Agreement with Montgomery County MUD No. 24

11. General Manager's Report

- a. Maintenance of District property, facilities, and equipment, and personnel
- b. Discuss and take action related to the design and construction of the new administration building located at 24332 Loop 494
- c. Discuss and take action regarding \$25 payment to District Staff for finding an illegal water connection made to the District's water system
- d. Discuss and take action authorizing General Manager attendance at the 2020 AWBD Annual Conference to be held June 11-14, 2020 at the Gaylord Texas Resort & Convention Center in Grapevine, Texas
- e. Discuss and take action authorizing Director attendance at the 2020 AWBD Annual Conference to be held June 11-14, 2020 at the Gaylord Texas Resort & Convention Center in Grapevine, Texas
- f. Discuss and take action authorizing Director attendance at the upcoming Active Shooter training to be held at the District Office
- g. Upcoming training opportunity for District management and supervisors at the TMUA Utility Leadership and Management Conference to be held June 17-19, 2020 at the Texas A&M Hotel and Conference Center in College Station, Texas

12. Director Comments

13. Executive Session

At any time during the meeting and in compliance with the Texas Open Meetings Act (Chapter 551), the Porter Special Utility Board of Directors may meet in executive session on any of the above agenda items for consultation concerning attorney-client matters (551.071); deliberation regarding real property (551.072); deliberation regarding prospective gifts (551.073); personnel matters (551.074); and deliberation regarding security devices (551.076). No action may be taken during executive session, therefore, following executive session, the Board of Directors will reconvene to an open meeting and take action as necessary.

14. Action on Executive Session Items

15. Next Regular Board Meeting

February 24, 2020 at 7:00pm

16. Adjournment

It is hereby affirmed that this NOTICE OF MEETING was duly posted, no later than 4:30pm on January 24, 2020 on the bulletin board at the office of the Porter Special Utility District and on the Porter Special Utility District's website in accordance with the Texas Open Meetings Act of the Texas Government Code, as amended.



Jonathon Smith
General Manager