



Porter Special Utility District

22162 Water Well Road
Porter, Texas 77365
Office: (281) 354-5922
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NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

Notice is hereby given that the Board of Directors (the “Board”) of PORTER SPECIAL UTILITY DISTRICT (the “District”) will hold a regular meeting, open to the public, on **Monday, June 29, 2020, at 7:00pm**, in the Board Room of the District at 22162 Water Well Road, Porter, Texas 77365 and **via URL: <https://us02web.zoom.us/j/3595794456> and teleconference at 1-346-248-7799, Access Code 359-579-4456¹**, pursuant to the Texas Governor’s suspension of certain Texas Open Meetings Act provisions due to COVID-19, to consider and act of the following matters:

Board of Directors

Doug Pillow, President
Jodi Ruonavar, Vice President
Danny Bridges, Treasurer
Caroline Denham, Secretary
Johnny Barr, Assistant Secretary-Treasurer
Jason Ashy, Director
Evelyn Satterwhite, Director

Term Expires

May 2021
May 2023
May 2021
May 2023
May 2021
May 2023
May 2023

1. Call Meeting to Order

- a. Roll Call of the Board of Directors / Declaration of a Quorum
- b. Director Qualifications and Disclosures
- c. Invocation
- d. Pledges of Allegiance

2. Public Comment

The Board and District Staff truly value the public’s input. Please respect the following when making formal comments to the Board of Directors:

- Please sign in when you arrive prior to making public comment, or at the time of making your comments.

¹ **The Board will be present at the referenced meeting location. However, attendees are encouraged to attend the meeting using the provided URL or teleconference number unless attending in person is necessary for the District to provide or an individual to obtain an essential service.**

- Please keep comments restricted to the topics listed on the agenda and limit time to a maximum of three (3) minutes.
 - Please keep comments respectful of others and organized for understanding.
3. **Public Hearing on Exclusion of Property from District**
 - a. Accept petitions for exclusion of land or other property
 - b. Review and discuss exclusion of land or other property
 - c. Adopt Order Excluding Land and Refining the Boundaries of the District
 4. **Review and Approve Minutes**
 - a. Minutes from the Regular Board Meeting on May 26, 2020
 - b. Minutes from the Special Board Meeting on June 8, 2020
 - c. Minutes from the Special Board Meeting on June 15, 2020
 5. **Old Business**
 - a. Consider ratification of Water Conservation Plan submitted to TWDB
 6. **New Business**
 - a. Discuss and take action authorizing Director attendance at the Public Funds Investment Act (PFIA) training
 - b. Discuss and take action regarding new utility billing and work order system
 - c. Consider authorizing purchase of new District vehicle
 - d. Review, discuss, and take any necessary action regarding dedication of right of way across Surface Water Treatment Plant site on Sorters Road to Montgomery County
 7. **Financial Report by Municipal Accounts**
 - a. Review, discuss, and take any necessary action regarding Financial Statements
 8. **Engineering Report by Ardurra Group**
 - a. Update on Surface Water Treatment Plant Pilot Study
 - b. Update on FEMA Reimbursement
 - c. Update on HUD CDBG-MIT Program Grant
 9. **Engineering Report by Blevl Engineering**
 - a. Update on Developments
 - b. Update on General Fund Projects
 - i. Review, discuss, and take action regarding the Adams Street Waterline Upsizing Project, including awarding contract
 - c. Update on Impact Fee Capital Improvement Projects
 10. **General Counsel's Report**
 - a. Update on Lone Star Groundwater Conservation District rules
 - b. Review, discuss, and take action regarding the GRP Participation Agreements with Chateau Woods Municipal Utility District and Crystal Springs Water Company
 - c. Review, discuss, and take action regarding the easement acquisitions along Sorters Road and Ford Road

- i. Review, discuss, and take action regarding the Amended Engagement Letter with Postle Property Services, Inc.
- d. Review, discuss and take action on Cost Sharing Agreement for Waterline Replacement Project with Four Arbors Townhouses LLC

11. General Manager's Report

- a. Personnel matters and maintenance of District property, facilities, and equipment
- b. Discuss and take action related to the impact of the COVID-19 coronavirus pandemic on the business of the District
 - i. Consider ratification of Administrative Order #2020-06

12. Director Comments

13. Next Regular Board Meeting

14. Adjournment

At any time during the meeting and in compliance with the Texas Open Meetings Act (Chapter 551), the Porter Special Utility Board of Directors may meet in executive session on any of the above agenda items for consultation concerning attorney-client matters (551.071); deliberation regarding real property (551.072); deliberation regarding prospective gifts (551.073); personnel matters (551.074); and deliberation regarding security devices (551.076). No action may be taken during executive session, therefore, following executive session, the Board of Directors will reconvene to an open meeting and take action as necessary.

It is hereby affirmed that this NOTICE OF MEETING was duly posted, no later than 4:30pm on June 26, 2020 on the bulletin board at the office of the Porter Special Utility District and on the Porter Special Utility District's website in accordance with the Texas Open Meetings Act of the Texas Government Code, as amended.


Jonathon Smith
General Manager