



Porter Special Utility District

22162 Water Well Road

Porter, Texas 77365

Office: (281) 354-5922

Fax: (281) 354-5050

NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

Notice is hereby given that the Board of Directors (the “Board”) of PORTER SPECIAL UTILITY DISTRICT (the “District”) will hold a regular meeting, open to the public, on **Monday, July 27, 2020, at 7:00pm**, in the Board Room of the District at 22162 Water Well Road, Porter, Texas 77365 and via **URL: <https://us02web.zoom.us/j/3595794456> and teleconference at 1-346-248-7799, Access Code 359-579-4456¹**, pursuant to the Texas Governor’s suspension of certain Texas Open Meetings Act provisions due to COVID-19, to consider and act of the following matters:

Board of Directors

Doug Pillow, President

Jodi Ruonavar, Vice President

Danny Bridges, Treasurer

Caroline Denham, Secretary

Johnny Barr, Assistant Secretary-Treasurer

Jason Ashy, Director

Evelyn Satterwhite, Director

Term Expires

May 2021

May 2023

May 2021

May 2023

May 2021

May 2023

May 2023

1. Call Meeting to Order

- a. Roll Call of the Board of Directors / Declaration of a Quorum
- b. Director Qualifications and Disclosures
- c. Invocation
- d. Pledges of Allegiance

2. Public Comment

The Board and District Staff truly value the public’s input. Please respect the following when making formal comments to the Board of Directors:

- Please sign in when you arrive prior to making public comment, or at the time of making your comments.

¹ **The Board will be present at the referenced meeting location. However, attendees are encouraged to attend the meeting using the provided URL or teleconference number unless attending in person is necessary for the District to provide or an individual to obtain an essential service.**

- Please keep comments restricted to the topics listed on the agenda and limit time to a maximum of three (3) minutes.
- Please keep comments respectful of others and organized for understanding.

3. Review and Approve Minutes

- a. Minutes from the Regular Board Meeting on June 29, 2020

4. Old Business

- a. N/A

5. New Business

- a. Discuss and take action regarding Customer Service Inspections and Illegal (Multi-Family) Connections
- b. Discuss and take action authorizing Director attendance, and Director Fees of Office, for the Texas Groundwater Webinar to be held on August 12-13, 2020
- c. Discuss and take action approving the Resolution for the Texas SmartBuy Membership Program for the Citi Card credit card application

6. Financial Report by Municipal Accounts

- a. Review, discuss, and take any necessary action regarding Financial Statements

7. Engineering Report by Ardurra Group

- a. Update on Surface Water Treatment Plant Pilot Study
- b. Update on FEMA Reimbursement
- c. Update on HUD CDBG-MIT Program Grant

8. Engineering Report by Bleyl Engineering

- a. Update on Developments
- b. Update on General Fund Projects
- i. Review, discuss, and take action approving the E. Knox Drive Waterline Upsizing Project, including authorizing survey and design of waterline
- c. Update on Impact Fee Capital Improvement Projects

9. General Counsel's Report

- a. Update on Lone Star Groundwater Conservation District rules
- b. Review, discuss, and take action regarding the GRP Participation Agreements with Chateau Woods Municipal Utility District and Crystal Springs Water Company
- c. Review, discuss, and take action regarding the easement acquisitions along Sorters Road and Ford Road
- d. Consider approving Amended and Restated District Information Form

10. General Manager's Report

- a. Personnel matters and maintenance of District property, facilities, and equipment
- b. Discuss and take action related to the impact of the COVID-19 coronavirus pandemic on the business of the District
- i. Consider ratification of Administrative Order #2020-07

- c. Discuss and take action authorizing General Manager's attendance at the Texas Groundwater Webinar to be held August 12-13, 2020
- d. Discuss and take action authorizing General Manager's attendance at the TEEEX Water Technology online training to be held August 17-21, 2020
- e. Discuss and take action authorizing General Manager to apply for and obtain the TEEEX Certified Water Professional Certificate – Drinking Water
- f. Presentation of Certified Public Manager program capstone paper findings and recommendations
- g. Discuss and take action regarding General Manager's annual performance evaluation

11. Director Comments

12. Next Regular Board Meeting

13. Adjournment

At any time during the meeting and in compliance with the Texas Open Meetings Act (Chapter 551), the Porter Special Utility Board of Directors may meet in executive session on any of the above agenda items for consultation concerning attorney-client matters (551.071); deliberation regarding real property (551.072); deliberation regarding prospective gifts (551.073); personnel matters (551.074); and deliberation regarding security devices (551.076). No action may be taken during executive session, therefore, following executive session, the Board of Directors will reconvene to an open meeting and take action as necessary.

It is hereby affirmed that this NOTICE OF MEETING was duly posted, no later than 4:30pm on July 24, 2020 on the bulletin board at the office of the Porter Special Utility District and on the Porter Special Utility District's website in accordance with the Texas Open Meetings Act of the Texas Government Code, as amended.



Jonathon Smith
General Manager