



## Porter Special Utility District

22162 Water Well Road

Porter, Texas 77365

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# **NOTICE OF REGULAR MEETING** **OF THE BOARD OF DIRECTORS**

Notice is hereby given that the Board of Directors (the “Board”) of PORTER SPECIAL UTILITY DISTRICT (the “District”) will hold a regular meeting, open to the public, on **Monday, August 28, 2023, at 7:00pm**, in the Board Room of the District at 22162 Water Well Road, Porter, Texas 77365, to consider and take action on the following matters.

### **Board of Directors**

Doug Pillow, President  
Jodi Ruonavar, Vice President  
Danny Bridges, Treasurer  
Caroline Denham, Secretary  
Johnny Barr, Assistant Secretary-Treasurer  
Jason Ashy, Director  
Donald Bell, Director

### **Term Expires**

May 2024  
May 2026  
May 2024  
May 2026  
May 2024  
May 2026  
May 2026

### **1. Call Meeting to Order**

- a. Roll Call of the Board of Directors / Declaration of a Quorum
- b. Director Qualifications and Disclosures
- c. Invocation
- d. Pledges of Allegiance

### **2. Public Comment**

The Board and District Staff truly value the public’s input. Please respect the following when making formal comments to the Board of Directors:

- Please sign in when you arrive prior to making public comment, or at the time of making your comments.
- Please keep comments restricted to the topics listed on the agenda and limit time to a maximum of three (3) minutes.
- Please keep comments respectful of others and organized for understanding.

### **3. Review and Approve Minutes**

- a. Minutes from the Regular Board Meeting on July 31, 2023

### **4. Old Business**

- a. StarnikPay online payment fees for credit cards, debit cards, and eChecks
- b. Infinity Services, LLC (website vendor)

**5. New Business**

- a. Employee Introductions
  - i. Dominic Justice – Meter Technician
  - ii. Sergio Martinez – Meter Technician
  - iii. James Casey – Distribution Apprentice
- b. PFIA training for Directors, including approving Director Fees of Office
- c. CPR training for Directors

**6. Financial Report**

- a. Financial Statements for the period ending July 31, 2023
- b. Approve transfer from CPF TexPool (0012) to CPF Independent (6084)
- c. Approve transfer from CPF Independent (6084) to GOF Independent (6076) to reimburse GOF for capital project expenses

**7. Engineering Report by Bleyl Engineering**

- a. Update on Development Projects
  - i. Montgomery Crossing / Canyon Creek Estates, including approving revised feasibility study
- b. Update on Infrastructure Fee Projects
  - i. Well #5 Rehabilitation, including authorizing advertising and bidding
  - ii. Bobby/Deuster Lane Waterline Improvements, including authorizing engineering
- c. Update on Capital Bond Projects
  - i. Ford Road Waterline Relocation, including Pay Application #5
- d. Update on Impact Fee Capital Improvement Projects
  - i. Impact Fee Study
- e. One-Year Warranty
- f. Miscellaneous Items
  - i. Addendum to Engineering Service Agreement

**8. General Counsel's Report**

- a. Acceptance of Water Meter Easement – 0.0046 acre tract – Stonetown Forest Villas
- b. Review Arbitrage Compliance Specialists Report(s) and approve updated Engagement Letter
- c. Amended District Information Form and Notice to Purchaser
- d. Amended and Restated Order Designating Investment Officer and Establishing Rules, Policies and Code of Ethics for the Investment of District Funds and Review of Investments
- e. 88<sup>th</sup> Legislative Session Update

**9. General Manager's Report**

- a. Update regarding wells and facilities, water production and demand, fleet vehicles and equipment, drought and weather forecasts
- b. Update regarding Lone Star Groundwater Conservation District
- c. Notice of Funding Opportunity – Hazard Mitigation Grant Program (DR #4705)
- d. Harris-Galveston Subsidence District Letter re. Request to Install and Maintain a GPS Station in Porter SUD Copeland Site
- e. Woodridge MUD Letter re. Impact Fees for the Preserve at Woodridge

**10. Executive Session**


**11. Director Comments**

**12. Next Regular Board Meeting – September 25, 2023 at 7:00pm**

**13. Adjournment**

At any time during the meeting the Porter Special Utility Board of Directors may meet in executive session on any of the above agenda items for any reason authorized by the Texas Open Meetings Act (Texas Government Code Chapter 551), including for consultation concerning attorney-client matters (551.071); deliberation regarding real property (551.072); deliberation regarding prospective gifts (551.073); personnel matters (551.074); and deliberation regarding security devices (551.076). No action may be taken during executive session, therefore, following executive session, the Board of Directors will reconvene to an open meeting and take action, as necessary.

It is hereby affirmed that this NOTICE OF MEETING was duly posted, no later than 4:30pm on August 25, 2023, on the bulletin board at the office of the Porter Special Utility District and on the Porter Special Utility District's website in accordance with the Texas Open Meetings Act.

  
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Jonathon Smith  
General Manager