



Porter Special Utility District

22162 Water Well Road
Porter, Texas 77365
Office: (281) 354-5922
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NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

Notice is hereby given that the Board of Directors (the “Board”) of PORTER SPECIAL UTILITY DISTRICT (the “District”) will hold a regular meeting, open to the public, on **Monday, October 26, 2020, at 7:00pm**, in the Board Room of the District at 22162 Water Well Road, Porter, Texas 77365 and **via teleconference at 1-346-248-7799, Meeting ID: 853 3486 2687¹, Passcode: 049896 and video conference URL:**

<https://us02web.zoom.us/j/85334862687?pwd=NjB6a2NBcCtvQVAxQ3VvN1hwWHhxZz09>, pursuant to the Texas Governor’s suspension of certain Texas Open Meetings Act provisions due to COVID-19, to consider and act of the following matters:

Board of Directors

Doug Pillow, President
Jodi Ruonavar, Vice President
Danny Bridges, Treasurer
Caroline Denham, Secretary
Johnny Barr, Assistant Secretary-Treasurer
Jason Ashy, Director
Evelyn Satterwhite, Director

Term Expires

May 2021
May 2023
May 2021
May 2023
May 2021
May 2023
May 2023

1. Call Meeting to Order

- a. Roll Call of the Board of Directors / Declaration of a Quorum
- b. Director Qualifications and Disclosures
- c. Invocation
- d. Pledges of Allegiance

2. Public Comment

The Board and District Staff truly value the public’s input. Please respect the following when making formal comments to the Board of Directors:

¹ **The Board will be present at the referenced meeting location. However, attendees are encouraged to attend the meeting using the provided URL or teleconference number unless attending in person is necessary for the District to provide or an individual to obtain an essential service.**

- Please sign in when you arrive prior to making public comment, or at the time of making your comments.
 - Please keep comments restricted to the topics listed on the agenda and limit time to a maximum of three (3) minutes.
 - Please keep comments respectful of others and organized for understanding.
3. **Review and Approve Minutes**
 - a. Minutes from the Regular Board Meeting on September 28, 2020
 - b. Minutes from the Special Board Meeting on October 6, 2020
 4. **Old Business**
 - a. Review, discuss, and take any necessary action regarding the District's Rules and Regulations, including procedures for handling illegal connections
 - b. Review, discuss, and take any necessary action regarding the District's Personnel Policies
 5. **New Business**
 - a. Review, discuss, and take any necessary action regarding the Wholesale Water Supply Agreement with Montgomery County MUD 24, including approving the "1st Additional Capacity Request"
 - b. Schedule special board meeting for Presentation of Water Rate Study by Raftelis
 - c. Schedule special board meeting for Presentation of FYE 2020 Annual Financial Audit by Belt Harris Pechacek
 6. **Financial Report by Municipal Accounts**
 - a. Review, discuss, and take any necessary action regarding Financial Statements
 - b. Review Quarterly Investment Report for Period Ending August 31, 2020
 7. **Engineering Report by Ardurra Group**
 - a. Surface Water Treatment Plant Pilot Study update
 8. **Engineering Report by Bleyl Engineering**
 - a. Developments update
 - b. General Fund Projects update
 - i. Review, discuss, and take any necessary action regarding the Adams Street Waterline Upsizing Project, including approving Pay Estimate No. 1 in the amount of \$90,517.05
 - ii. Review, discuss, and take any necessary action regarding the Andrew Water Treatment Plant Generator, including awarding contract for the engine replacement
 - iii. Review, discuss, and take any necessary action regarding the Well #9 Generator, including approving "Attachment A" under the existing Professional Services Agreement, authorize advertising and bidding of the new generator, adopting a Resolution Authorizing Application to TCEQ for Approval of Use of Surplus Funds, and adopting a Resolution Declaring Intent to Reimburse Expenditures from Proceeds of Tax Exempt Bonds
 - c. Impact Fee Capital Improvement Projects update

9. General Counsel's Report

- a. Lone Star Groundwater Conservation District update
- b. Review, discuss, and take any necessary action regarding *Crystal Springs Water Co. v. Porter Special Utility District*
- c. Review, discuss, and take any necessary action regarding the defeasance of Series 2012-A Bonds and Series 2014 Bonds issued for groundwater reduction plan projects
- d. Review, discuss, and take any necessary action regarding the Water Supply Agreement with the City of Conroe
- e. Review, discuss, and take any necessary action regarding the Arbitrage Compliance Specialists checklists and reports

10. General Manager's Report

- a. Personnel matters
- b. Maintenance of District property, facilities, and equipment
- c. Discuss and take any necessary action related to the impact of the COVID-19 coronavirus pandemic on the business of the District
- d. Review, discuss, and take any necessary action ratifying changes to the General Manager's employment agreement

11. Director Comments

12. Next Regular Board Meeting

13. Adjournment

At any time during the meeting and in compliance with the Texas Open Meetings Act (Chapter 551), the Porter Special Utility Board of Directors may meet in executive session on any of the above agenda items for consultation concerning attorney-client matters (551.071); deliberation regarding real property (551.072); deliberation regarding prospective gifts (551.073); personnel matters (551.074); and deliberation regarding security devices (551.076). No action may be taken during executive session, therefore, following executive session, the Board of Directors will reconvene to an open meeting and take action, as necessary.

It is hereby affirmed that this NOTICE OF MEETING was duly posted, no later than 4:30pm on October 23, 2020 on the bulletin board at the office of the Porter Special Utility District and on the Porter Special Utility District's website in accordance with the Texas Open Meetings Act of the Texas Government Code, as amended.



Jonathon Smith
General Manager