



## Porter Special Utility District

22162 Water Well Road

Porter, Texas 77365

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# NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

Notice is hereby given that the Board of Directors (the "Board") of PORTER SPECIAL UTILITY DISTRICT (the "District") will hold a regular meeting, open to the public, on **Monday, May 24, 2021, at 7:00pm**, in the Board Room of the District at 22162 Water Well Road, Porter, Texas 77365, to consider and take action on the following matters.

### Board of Directors

Doug Pillow, President

Jodi Ruonavar, Vice President

Danny Bridges, Treasurer

Caroline Denham, Secretary

Johnny Barr, Assistant Secretary-Treasurer

Jason Ashy, Director

Evelyn Satterwhite, Director

### Term Expires

May 2021

May 2023

May 2021

May 2023

May 2021

May 2023

May 2023

### **1. Call Meeting to Order**

- a. Roll Call of the Board of Directors / Declaration of a Quorum
- b. Director Qualifications and Disclosures
- c. Invocation
- d. Pledges of Allegiance

### **2. Public Comment**

The Board and District Staff truly value the public's input. Please respect the following when making formal comments to the Board of Directors:

- Please sign in when you arrive prior to making public comment, or at the time of making your comments.
- Please keep comments restricted to the topics listed on the agenda and limit time to a maximum of three (3) minutes.
- Please keep comments respectful of others and organized for understanding.

**3. Review and Approve Minutes**

- a. Minutes from the Regular Board Meeting on April 26, 2021

**4. Old Business**

- a. Discuss and take any necessary action regarding Montgomery County groundwater regulation and legislative concerns with Texas Senator District 4 Brandon Creighton, Texas Representative District 3 Cecil Bell, Jr., Texas Representative District 16 Will Metcalf, and Lone Star Groundwater Conservation District representatives

**5. New Business**

- a. Presentation on the BESST Survey by BESST, Inc., including review, discuss, and take any necessary action on Sole Source Procurement Resolution
- b. Review, discuss, and take any necessary action regarding FYE 2022 Budgets for fiscal year ending May 31, 2022, including approval of budgets as presented by the Budget Review Committee
- c. Review, discuss, and take any necessary action regarding Amended Resolution Adopting Director Fees of Office and Expense Reimbursement Policy
- d. Discuss and take any necessary action authorizing Director attendance, and Director Fees of Office, for the Texas Groundwater Conference to be held on June 30, 2021 to July 1, 2021 at the Omni Austin Hotel Southpark in Austin, Texas
- e. Discuss and take any necessary action regarding cybersecurity policy

**6. Financial Report by Municipal Accounts**

- a. Review, discuss, and take any necessary action regarding Financial Statements
- b. Review Quarterly Investment Report for Period Ending November 30, 2020
- c. Review Quarterly Investment Report for Period Ending February 28, 2021

**7. Engineering Report by Ardurra Group**

- a. Surface Water Treatment Plant Pilot Study update

**8. Engineering Report by Bleyl Engineering**

- a. Developments update
- b. General Fund Projects update
  - i. Review, discuss, and take any necessary action regarding Copeland Water Well Rehabilitation project
  - ii. Review, discuss, and take any necessary action regarding E. Knox Drive Waterline Upsizing project
- c. Impact Fee Capital Improvement Projects update
  - i. Review, discuss, and take any necessary action regarding US-59 Waterline Crossing project, including considering awarding contract to R&A Boring

**9. General Counsel's Report**

- a. Review, discuss, and take any necessary action regarding the Water Supply Agreement with the City of Conroe

- b. Review, discuss, and take any necessary action regarding the Wholesale Water Supply Agreement with Montgomery County MUD #24, including approval of third amendment to the agreement

**10. General Manager's Report**

- a. Discuss and take any necessary action regarding District property, facilities, vehicles, equipment, projects, and personnel matters
- b. Review, discuss, and take any necessary action regarding the design and construction of the New Administration Building located at 24332 Loop 494
- c. Review, discuss, and take any necessary action regarding Order Declaring Surplus Property and Authorizing Sale of Surplus Property (Truck #101)


**11. Director Comments**

**12. Next Regular Board Meeting**

**13. Adjournment**

At any time during the meeting and in compliance with the Texas Open Meetings Act (Chapter 551), the Porter Special Utility Board of Directors may meet in executive session on any of the above agenda items for consultation concerning attorney-client matters (551.071); deliberation regarding real property (551.072); deliberation regarding prospective gifts (551.073); personnel matters (551.074); and deliberation regarding security devices (551.076). No action may be taken during executive session, therefore, following executive session, the Board of Directors will reconvene to an open meeting and take action, as necessary.

It is hereby affirmed that this NOTICE OF MEETING was duly posted, no later than 4:30pm on May 21, 2021 on the bulletin board at the office of the Porter Special Utility District and on the Porter Special Utility District's website in accordance with the Texas Open Meetings Act of the Texas Government Code, as amended.

  
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Jonathon Smith  
General Manager