



## Porter Special Utility District

22162 Water Well Road

Porter, Texas 77365

Office: (281) 354-5922

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# **NOTICE OF REGULAR MEETING** **OF THE BOARD OF DIRECTORS**

Notice is hereby given that the Board of Directors (the "Board") of PORTER SPECIAL UTILITY DISTRICT (the "District") will hold a regular meeting, open to the public, on **Monday, April 26, 2021, at 7:00pm**, in the Board Room of the District at 22162 Water Well Road, Porter, Texas 77365, to consider and take action on the following matters.

### **Board of Directors**

Doug Pillow, President  
Jodi Ruonavar, Vice President  
Danny Bridges, Treasurer  
Caroline Denham, Secretary  
Johnny Barr, Assistant Secretary-Treasurer  
Jason Ashy, Director  
Evelyn Satterwhite, Director

### **Term Expires**

May 2021  
May 2023  
May 2021  
May 2023  
May 2021  
May 2023  
May 2023

### **1. Call Meeting to Order**

- a. Roll Call of the Board of Directors / Declaration of a Quorum
- b. Director Qualifications and Disclosures
- c. Invocation
- d. Pledges of Allegiance

### **2. Public Comment**

The Board and District Staff truly value the public's input. Please respect the following when making formal comments to the Board of Directors:

- Please sign in when you arrive prior to making public comment, or at the time of making your comments.
- Please keep comments restricted to the topics listed on the agenda and limit time to a maximum of three (3) minutes.
- Please keep comments respectful of others and organized for understanding.

**3. Review and Approve Minutes**

- a. Minutes from the Regular Board Meeting on March 29, 2021

**4. Old Business**

- a. Discuss and take any necessary action regarding Montgomery County groundwater regulation and legislative concerns with Texas Senator District 4 Brandon Creighton, Texas Representative District 3 Cecil Bell, Jr., Texas Representative District 16 Will Metcalf, and Lone Star Groundwater Conservation District representatives
- b. Review, discuss, and take any necessary action regarding Director Fees of Office

**5. New Business**

- a. N/A

**6. Financial Report by Municipal Accounts**

- a. Review, discuss, and take any necessary action regarding Financial Statements

**7. Engineering Report by Ardurra Group**

- a. Surface Water Treatment Plant Pilot Study update

**8. Engineering Report by Bleyl Engineering**

- a. Developments update
- b. General Fund Projects update
  - i. Review, discuss, and take any necessary action regarding Copeland Water Well Rehabilitation project, including considering new versus used gravity filter equipment or well rehabilitation
  - ii. Review, discuss, and take any necessary action regarding E. Knox Drive Waterline Upsizing project
  - iii. Review, discuss, and take any necessary action regarding Andrew Water Treatment Plant Generator Engine Replacement project, including approving the Certificate of Substantial Completion, Change Order #1 in the amount of \$10,000.00, Pay Estimate #1 in the amount of \$203,822.10, Pay Estimate #2 & Final in the amount of \$22,646.90
  - iv. Review, discuss, and take any necessary action regarding Well #9 Generator , including considering awarding contract to McDonald Municipal and Industrial
- c. Impact Fee Capital Improvement Projects update
  - i. Review, discuss, and take any necessary action regarding US-59 Waterline Crossing project, including considering awarding contract to R&A Boring

**9. General Counsel's Report**

- a. Review, discuss, and take any necessary action regarding the Water Supply Agreement with the City of Conroe

- b. Review, discuss, and take any necessary action regarding the Wholesale Water Supply Agreement with Montgomery County MUD #24, including approval of second amendment to the agreement
- c. Acceptance of special warranty deed from Sig-Valley Ranch, Ltd. for Water Plant No. 7 Site (1.422 acres)

**10. General Manager's Report**

- a. Discuss and take any necessary action regarding District property, facilities, vehicles, equipment, projects, and personnel matters
- b. Review, discuss, and take any necessary action regarding the design and construction of the New Administration Building located at 24332 Loop 494, including authorization to proceed with advertising and bidding

**11. Director Comments**

**12. Next Regular Board Meeting**

**13. Adjournment**

At any time during the meeting and in compliance with the Texas Open Meetings Act (Chapter 551), the Porter Special Utility Board of Directors may meet in executive session on any of the above agenda items for consultation concerning attorney-client matters (551.071); deliberation regarding real property (551.072); deliberation regarding prospective gifts (551.073); personnel matters (551.074); and deliberation regarding security devices (551.076). No action may be taken during executive session, therefore, following executive session, the Board of Directors will reconvene to an open meeting and take action, as necessary.

It is hereby affirmed that this NOTICE OF MEETING was duly posted, no later than 4:30pm on April 23, 2021 on the bulletin board at the office of the Porter Special Utility District and on the Porter Special Utility District's website in accordance with the Texas Open Meetings Act of the Texas Government Code, as amended.

  
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Jonathon Smith  
General Manager