



# Porter Special Utility District

22162 Water Well Road

Porter, Texas 77365

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## NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

Notice is hereby given that the Board of Directors (the “Board”) of PORTER SPECIAL UTILITY DISTRICT (the “District”) will hold a regular meeting, open to the public, on **Monday, December 20, 2021, at 7:00pm**, in the Board Room of the District at 22162 Water Well Road, Porter, Texas 77365, to consider and take action on the following matters.

### Board of Directors

Doug Pillow, President

Jodi Ruonavar, Vice President

Danny Bridges, Treasurer

Caroline Denham, Secretary

Johnny Barr, Assistant Secretary-Treasurer

Jason Ashy, Director

Vacant

### Term Expires

May 2024

May 2023

May 2024

May 2023

May 2024

May 2023

May 2023

### 1. Call Meeting to Order

- a. Roll Call of the Board of Directors / Declaration of a Quorum
- b. Director Qualifications and Disclosures
- c. Invocation
- d. Pledges of Allegiance

### 2. Public Comment

The Board and District Staff truly value the public’s input. Please respect the following when making formal comments to the Board of Directors:

- Please sign in when you arrive prior to making public comment, or at the time of making your comments.
- Please keep comments restricted to the topics listed on the agenda and limit time to a maximum of three (3) minutes.
- Please keep comments respectful of others and organized for understanding.

3. **Review and Approve Minutes**
  - a. Minutes from the Regular Board Meeting on November 29, 2021
4. **Old Business**
  - a. Discuss and take any necessary action regarding vacant position on the Board of Directors
5. **New Business**
  - a. Presentation of FYE 2021 Annual Financial Audit by Belt Harris Pechacek
  - b. Review, discuss, and take any necessary action regarding the FYE 2021 Annual Financial Audit, including acceptance of audit as presented
  - c. Review, discuss, and take any necessary action regarding New Caney ISD putting school logos on the District's elevated storage tanks
  - d. Review, discuss, and take any necessary action approving revisions to the District's Schedule of Rates, Fees, and Charges, effective March 15, 2022
6. **Financial Report by Municipal Accounts**
  - a. Review, discuss, and take any necessary action regarding Financial Statements
7. **Engineering Report by Ardurra Group**
  - a. Surface Water Treatment Plant Pilot Study update
8. **Engineering Report by Bleyl Engineering**
  - a. Developments update
    - i. Review, discuss, and take any necessary action regarding Dunn Right RV Park (Owens Road)
    - ii. Review, discuss, and take any necessary action regarding Maple Heights
    - iii. Review, discuss, and take any necessary action regarding Peppervine Section 1
  - b. General Fund Projects update
    - i. Review, discuss, and take any necessary action regarding Copeland Water Well Rehabilitation project, including any matters related to the BESST survey
    - ii. Review, discuss, and take any necessary action regarding Well #9 Generator project
  - c. Impact Fee Capital Improvement Projects update
9. **General Counsel's Report**
  - a. Acceptance of easements or other property rights related to District facilities
  - b. Resolution Evidencing Intent to Reimburse Operating Fund with Bond Proceeds
  - c. Resolution Authorizing Application to TCEQ for Change in Project Scope and/or Use of Surplus Funds
  - d. Resolution Declaring Public Necessity, including authorizing eminent domain proceedings for Maple Heights Waterline Project

- e. Review, discuss, and take any necessary action regarding the Water Supply Agreement with the City of Conroe
- f. Annual Agenda for 2022
- g. Eminent domain reporting pursuant to Texas Government code, Section 2206.151, et seq.

**10. General Manager's Report**

- a. Discuss and take any necessary action regarding District property, facilities, vehicles, equipment, projects, compliance, reporting, and personnel matters

**11. Director Comments**

**12. Next Regular Board Meeting**

**13. Adjournment**

At any time during the meeting and in compliance with the Texas Open Meetings Act (Chapter 551), the Porter Special Utility Board of Directors may meet in executive session on any of the above agenda items for consultation concerning attorney-client matters (551.071); deliberation regarding real property (551.072); deliberation regarding prospective gifts (551.073); personnel matters (551.074); and deliberation regarding security devices (551.076). No action may be taken during executive session, therefore, following executive session, the Board of Directors will reconvene to an open meeting and take action, as necessary.

It is hereby affirmed that this NOTICE OF MEETING was duly posted, no later than 4:30pm on December 17, 2021 on the bulletin board at the office of the Porter Special Utility District and on the Porter Special Utility District's website in accordance with the Texas Open Meetings Act of the Texas Government Code, as amended.

  
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Jonathon Smith  
General Manager