



## Porter Special Utility District

22162 Water Well Road

Porter, Texas 77365

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# **NOTICE OF REGULAR MEETING** **OF THE BOARD OF DIRECTORS**

Notice is hereby given that the Board of Directors (the “Board”) of PORTER SPECIAL UTILITY DISTRICT (the “District”) will hold a regular meeting, open to the public, on **Monday, January 30, 2023, at 7:00pm**, in the Board Room of the District at 22162 Water Well Road, Porter, Texas 77365, to consider and take action on the following matters.

### **Board of Directors**

Doug Pillow, President  
Jodi Ruonavar, Vice President  
Danny Bridges, Treasurer  
Caroline Denham, Secretary  
Johnny Barr, Assistant Secretary-Treasurer  
Jason Ashy, Director  
Donald Bell, Director

### **Term Expires**

May 2024  
May 2023  
May 2024  
May 2023  
May 2024  
May 2023  
May 2023

### **1. Call Meeting to Order**

- a. Roll Call of the Board of Directors / Declaration of a Quorum
- b. Director Qualifications and Disclosures
- c. Invocation
- d. Pledges of Allegiance

### **2. Public Comment**

The Board and District Staff truly value the public’s input. Please respect the following when making formal comments to the Board of Directors:

- Please sign in when you arrive prior to making public comment, or at the time of making your comments.
- Please keep comments restricted to the topics listed on the agenda and limit time to a maximum of three (3) minutes.
- Please keep comments respectful of others and organized for understanding.

### **3. Review and Approve Minutes**

- a. Minutes from the Regular Board Meeting on November 28, 2022

**4. Old Business**

- a. Technology upgrades for board members (Director Bell)

**5. New Business**

- a. Ratify authorization of Director credit cards with a limit of \$2,000
- b. District Board Committees (Director Bell)
- c. Schedule of Rates, Fees, and Charges
- d. Texas Utility Help financial assistance program
- e. StarnikPay agreement for online payment system

**6. Financial Report**

- a. Financial Statements for the period ending October 31, 2022
- b. Financial Statements for the period ending November 30, 2022
- c. Financial Statements for the period ending December 31, 2022

**7. Engineering Report by Bleyl Engineering**

- a. Update on Development Projects
  - i. Royal Pines (MCMUD #24)
  - ii. New Caney ISD Elementary School (Loop 494)
  - iii. Hendricks 50-Acre Tract, including approving Feasibility Study
- b. Update on General Fund Projects
  - i. Sorters Road Waterline Relocation, including approving Change Order for connection at Old Sorters Road, Change Order for connection at school, and Pay Application #11 in the amount of \$124,027.25
  - ii. Copeland EST, including awarding clearing and grubbing contract
  - iii. Ford Road Waterline Relocation, including awarding contract to Blazey Construction Services, LLC in the amount of \$3,689,472.45
- c. Update on Impact Fee Capital Improvement Projects
  - i. Valley Ranch Parkway Waterline Extension

**8. General Counsel's Report**

- a. Water Facilities Development and Service Agreement with New Caney ISD Elementary School (Loop 494)
- b. Arbitrage Rebate Calculations for the 10<sup>th</sup> Year Computation Period November 28, 2012 to November 28, 2022 for Series 2012 Bonds
- c. Annual review of Consultant Contracts
- d. Filing of financial and tax-related information with Texas Comptroller pursuant to Texas Local Government Code, Sections 203.062 and 403.0241, for the Special Purpose District Public Information Database
- e. Acceptance of waterline easement from 1314 Crossing (20125 FM 1314)

**9. General Manager's Report**

- a. District property, facilities, infrastructure, vehicles, equipment, projects, developments, compliance, reporting, and personnel matters
- b. Cross-Connection Control Program
- c. New Administration Building

**10. Executive Session on personnel matters**


**11. Director Comments**

**12. Next Regular Board Meeting – February 27, 2023, at 7:00pm**

**13. Adjournment**

At any time during the meeting the Porter Special Utility Board of Directors may meet in executive session on any of the above agenda items for any reason authorized by the Texas Open Meetings Act (Texas Government Code Chapter 551), including for consultation concerning attorney-client matters (551.071); deliberation regarding real property (551.072); deliberation regarding prospective gifts (551.073); personnel matters (551.074); and deliberation regarding security devices (551.076). No action may be taken during executive session, therefore, following executive session, the Board of Directors will reconvene to an open meeting and take action, as necessary.

It is hereby affirmed that this NOTICE OF MEETING was duly posted, no later than 4:30pm on January 27, 2023, on the bulletin board at the office of the Porter Special Utility District and on the Porter Special Utility District's website in accordance with the Texas Open Meetings Act.

  
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Jonathon Smith  
General Manager