



Porter Special Utility District

22162 Water Well Road

Porter, Texas 77365

Office: (281) 354-5922

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NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

Notice is hereby given that the Board of Directors (the “Board”) of PORTER SPECIAL UTILITY DISTRICT (the “District”) will hold a regular meeting, open to the public, on **Monday, August 31, 2020, at 7:00pm**, in the Board Room of the District at 22162 Water Well Road, Porter, Texas 77365 and **via URL: <https://us02web.zoom.us/j/3595794456> and teleconference at 1-346-248-7799, Access Code 359-579-4456¹**, pursuant to the Texas Governor’s suspension of certain Texas Open Meetings Act provisions due to COVID-19, to consider and act of the following matters:

Board of Directors

Doug Pillow, President

Jodi Ruonavar, Vice President

Danny Bridges, Treasurer

Caroline Denham, Secretary

Johnny Barr, Assistant Secretary-Treasurer

Jason Ashy, Director

Evelyn Satterwhite, Director

Term Expires

May 2021

May 2023

May 2021

May 2023

May 2021

May 2023

May 2023

1. Call Meeting to Order

- a. Roll Call of the Board of Directors / Declaration of a Quorum
- b. Director Qualifications and Disclosures
- c. Invocation
- d. Pledges of Allegiance

2. Public Comment

The Board and District Staff truly value the public’s input. Please respect the following when making formal comments to the Board of Directors:

- Please sign in when you arrive prior to making public comment, or at the time of making your comments.

¹ **The Board will be present at the referenced meeting location. However, attendees are encouraged to attend the meeting using the provided URL or teleconference number unless attending in person is necessary for the District to provide or an individual to obtain an essential service.**

- Please keep comments restricted to the topics listed on the agenda and limit time to a maximum of three (3) minutes.
 - Please keep comments respectful of others and organized for understanding.
3. **Review and Approve Minutes**
 - a. Minutes from the Regular Board Meeting on July 27, 2020
 4. **Old Business**
 - a. N/A
 5. **New Business**
 - a. Review, discuss, and take any necessary action approving the new layout and format of the Personnel Policies
 - b. Discuss and take any necessary action authorizing Director attendance, and Director Fees of Office, for the AWBD 2021 Mid-Winter Conference to be held on January 29-30, 2021 at the JW Marriott in Austin, Texas
 - c. Review, discuss, and take any necessary action approving the Development Application
 6. **Financial Report by Municipal Accounts**
 - a. Review, discuss, and take any necessary action regarding Financial Statements
 - b. Review, discuss, and take any necessary action regarding Quarterly Investment Report for Period Ending May 31, 2020
 7. **Engineering Report by Ardurra Group**
 - a. Surface Water Treatment Plant Pilot Study update
 - b. FEMA Reimbursement update
 8. **Engineering Report by Blevl Engineering**
 - a. Developments update
 - i. Review, discuss, and take any necessary action regarding the Maple Heights development, including approving the Water Facilities Development and Service Agreement
 - b. General Fund Projects update
 - i. Review, discuss, and take any necessary action regarding the design and construction of the new administration building located at 24332 Loop 494, including approving Amendment #1 for redesign of site
 - c. Impact Fee Capital Improvement Projects update
 9. **General Counsel's Report**
 - a. Lone Star Groundwater Conservation District update
 - i. Letter to LSGCD regarding Subsidence Study Phase 1
 - ii. Letter to LSGCD regarding Draft Rules
 - b. Review, discuss, and take any necessary action regarding *Crystal Springs Water Co. v. Porter Special Utility District*
 - c. Review, discuss, and take any necessary action regarding the easement acquisitions along Sorters Road and Ford Road

10. General Manager's Report

- a. Personnel matters and maintenance of District property, facilities, and equipment
- b. Discuss and take any necessary action related to the impact of the COVID-19 coronavirus pandemic on the business of the District

11. Director Comments

12. Next Regular Board Meeting

13. Adjournment

At any time during the meeting and in compliance with the Texas Open Meetings Act (Chapter 551), the Porter Special Utility Board of Directors may meet in executive session on any of the above agenda items for consultation concerning attorney-client matters (551.071); deliberation regarding real property (551.072); deliberation regarding prospective gifts (551.073); personnel matters (551.074); and deliberation regarding security devices (551.076). No action may be taken during executive session, therefore, following executive session, the Board of Directors will reconvene to an open meeting and take action as necessary.

It is hereby affirmed that this NOTICE OF MEETING was duly posted, no later than 4:30pm on August 28, 2020 on the bulletin board at the office of the Porter Special Utility District and on the Porter Special Utility District's website in accordance with the Texas Open Meetings Act of the Texas Government Code, as amended.



Jonathon Smith
General Manager