

PORTER SPECIAL UTILITY DISTRICT
MINUTES OF BOARD OF DIRECTORS SPECIAL MEETING

October 6, 2020

The Board of Directors (the Board or Directors) of Porter Special Utility District (the District) met in special session and via Zoom Meeting - Conference Call, at 7:00 p.m., at 22162 Water Well Road, Porter, Texas 77365, on Tuesday, October 6, 2020, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code.

1. **Call Meeting to Order** The President, after finding that the notice of the meeting was posted as required by law, called the meeting to order at 7:00 p.m. and declared it open for such business as may come before it.

a. Roll Call of the Board of Directors/Declaration of a Quorum

Doug Pillow	President
Jodi Ruonavar	Vice-President
Caroline Denham	Secretary
Danny Bridges	Treasurer
Johnny Barr	Asst. Secretary-Treasurer
Jason Ashy	Director
Evelyn Satterwhite	Director

Director Denham took the roll, all Directors were present in the District Board Room except for Director Satterwhite who attended via Zoom, thus constituting a quorum. Also attending for the District were: Jonathon Smith (General Manager), Amanda Phillips (Executive Administrator), Jonathan Polley (Attorney) with Radcliffe Bobbitt Adams Polley PLLC.

Participants of the Board Meeting attending via Zoom:

Evelyn Satterwhite, Director

Director Qualifications and Disclosures

Mr. Smith stated there are no updates on Director qualifications and disclosures.

b. Invocation

Invocation led by Director Denham.

c. Pledges of Allegiance

Pledges of Allegiance led by Director Pillow.

2. Public Comment

No public comment.

3. New Business

- a. Discuss and take any necessary action authorizing Director attendance, and Director Fees of Office, for the 2020 AWBD Virtual Fall Seminar to be held on October 29, 2020 from 7:00 p.m. to 8:30 p.m.

Upon motion by Director Ashy, seconded by Director Bridges after full discussion with all Directors present voting aye, the Board authorized Director attendance, and Director Fees of Office, for the 2020 AWBD Virtual Fall Seminar to be held on October 29, 2020 from 7:00 p.m. to 8:30 p.m. Motion carried unanimously.

- b. Discuss and take any necessary action authorizing the purchase of laptops/tablets by the District for Directors' use.

Upon motion by Director Ruonavar, seconded by Director Barr after full discussion with all Directors present voting aye, except for Director Satterwhite who voted nay the Board authorized purchase of a laptop for the Board Secretary. Motion carried.

The Board recessed for a break at 7:10 p.m., and reconvened at 7:13 p.m. Ms. Phillips left the meeting at 7:10 p.m.

4. General Manager's Report

Adjourn to Executive Session at 7:13 p.m.

- a. Personnel matters
- b. Maintenance of District property, facilities, and equipment
- c. Review, discuss, and take any necessary action approving the General Manager's employment agreement

Executive Session ended at 8:24 p.m. by Director Pillow.
Regular Session reconvened at 8:24 p.m. by Director Pillow.

5. Directors Comments

No comments.

6. Adjournment

At any time during the meeting and in compliance with the Texas Open Meetings Act (Chapter 551), the Porter Special Utility Board of Directors may meet in executive session on any of the above agenda items for consultation concerning attorney-client matters (551.071); deliberation regarding real property (551.072); deliberation regarding prospective gifts (551.073); personnel matters (551.074); and deliberation regarding security devices (551.076). No action may be taken during executive session, therefore, following executive session, the Board of Directors will reconvene to an open meeting and take action as necessary.

There being no further business before the Board, upon motion by Director Ashy, seconded by Director Ruonavar after full discussion and all Directors present voting aye, the meeting was adjourned at 8:24 p.m.

PASSED and **APPROVED** this the 26th day of October 2020.



President, Board of Directors



Secretary, Board of Directors

