

MINUTES OF BOARD OF DIRECTORS SPECIAL MEETING

November 9, 2020

The Board of Directors (the Board or Directors) of Porter Special Utility District (the District) met in special session and via Zoom Meeting - Conference Call, at 6:30 p.m., at 22162 Water Well Road, Porter, Texas 77365, on Monday, November 9, 2020, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code.

1. **Call Meeting to Order** The President, after finding that the notice of the meeting was posted as required by law, called the meeting to order at 6:30 p.m. and declared it open for such business as may come before it.

a. **Roll Call of the Board of Directors/Declaration of a Quorum**

Doug Pillow	President
Jodi Ruonavar	Vice-President
Caroline Denham	Secretary
Danny Bridges	Treasurer
Johnny Barr	Asst. Secretary-Treasurer
Jason Ashy	Director
Evelyn Satterwhite	Director

Director Denham took the roll, all Directors were present in the District Board Room except for Director Satterwhite, thus constituting a quorum. Also attending for the District were: Jonathon Smith (General Manager), Amanda Phillips (Executive Administrator), and Wendy Pafford (Bookkeeper).

Participants of the Board Meeting attending via Zoom:

Robert Belt, with Belt Harris Pechacek, LLLP
Evelyn Satterwhite, Director

Director Qualifications and Disclosures

Mr. Smith stated there are no updates on Director qualifications and disclosures.

b. **Invocation**

Invocation led by Director Denham.

c. Pledges of Allegiance

Pledges of Allegiance led by Director Ruonavar.

2. Public Comment

No public comment.

3. Presentation of FYE 2020 Annual Financial Audit by Belt Harris Pechacek

Mr. Belt presented the FYE 2020 Annual Financial Audit to the Board.

4. Review, discuss and take any necessary action regarding the FYE 2020 Annual Financial Audit

Upon motion by Director Ashy, seconded by Director Ruonavar after full discussion with all Directors present voting aye, the FYE 2020 Annual Financial Audit was approved. Motion carried unanimously.

Mr. Belt left the meeting at 6:38 p.m.

5. Directors Comments

Per comments by Director Ashy, Mr. Smith stated that letters will go out to the wholesale water customers this week in order to give the 60-day notice required before a rate change. Director Ruonavar asked when the fire hydrant on Briar Willow and Briar Thicket would get an end cap. Mr. Smith stated it would be done tomorrow (11/10/2020).

6. Adjournment

At any time during the meeting and in compliance with the Texas Open Meetings Act (Chapter 551), the Porter Special Utility Board of Directors may meet in executive session on any of the above agenda items for consultation concerning attorney-client matters (551.071); deliberation regarding real property (551.072); deliberation regarding prospective gifts (551.073); personnel matters (551.074); and deliberation regarding security devices (551.076). No action may be taken during executive session, therefore, following executive session, the Board of Directors will reconvene to an open meeting and take action as necessary.

There being no further business before the Board, upon motion by Director Ashy, seconded by Director Ruonavar after full discussion and all Directors present voting aye, the meeting was adjourned at 6:48 p.m.

PASSED and **APPROVED** this the 30th day of November 2020.



President, Board of Directors



Secretary, Board of Directors

