



## Porter Special Utility District

22162 Water Well Road  
Porter, Texas 77365  
Office: (281) 354-5922  
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# NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

Notice is hereby given that the Board of Directors (the "Board") of PORTER SPECIAL UTILITY DISTRICT (the "District") will hold a regular meeting, open to the public, on **Monday, March 27, 2023, at 7:00pm**, in the Board Room of the District at 22162 Water Well Road, Porter, Texas 77365, to consider and take action on the following matters.

### Board of Directors

Doug Pillow, President

Jodi Ruonavar, Vice President

Danny Bridges, Treasurer

Caroline Denham, Secretary

Johnny Barr, Assistant Secretary-Treasurer

Jason Ashy, Director

Donald Bell, Director

### Term Expires

May 2024

May 2023

May 2024

May 2023

May 2024

May 2023

May 2023

### 1. Call Meeting to Order

- a. Roll Call of the Board of Directors / Declaration of a Quorum
- b. Director Qualifications and Disclosures
- c. Invocation
- d. Pledges of Allegiance

### 2. Public Comment

The Board and District Staff truly value the public's input. Please respect the following when making formal comments to the Board of Directors:

- Please sign in when you arrive prior to making public comment, or at the time of making your comments.
- Please keep comments restricted to the topics listed on the agenda and limit time to a maximum of three (3) minutes.
- Please keep comments respectful of others and organized for understanding.

### 3. Review and Approve Minutes

- a. Minutes from the Regular Board Meeting on February 27, 2023

- 4. Old Business**
- 5. New Business**
  - a. Engagement Letter with Belt Harris Pechacek for FYE 2023 Financial Audit
- 6. Financial Report**
  - a. Financial Statements for the period ending February 28, 2023
- 7. Engineering Report by Bleyl Engineering**
  - a. Update on Development Projects
    - i. Royal Pines (MCMUD #24)
    - ii. Peppervine
    - iii. New Caney ISD Elementary School (Loop 494), including awarding contract for the waterline extension
    - iv. Hendricks 50-Acre Tract, including approving feasibility study
  - b. Update on General Fund Projects
    - i. Sorters Road Waterline Relocation, including approving Pay Application #13 from SER Construction Partners, LLC in the amount of \$76,473.90
    - ii. Copeland EST (0.75MG), including approving Pay Application #1 from Randy Roan Construction, Inc. in the amount of \$14,715.00
    - iii. Ferne Water Plant
    - iv. Ford Road Waterline Relocation
  - c. Update on Impact Fee Capital Improvement Projects
    - i. Impact Fee Study
    - ii. Valley Ranch Parkway Waterline Extension, including approving Pay Application #3 (and Final) from Bull G Construction in the amount of \$43,803.20
  - d. One-Year Warranty
- 8. General Counsel's Report**
  - a. Water Facilities Development and Service Agreement with New Caney ISD Elementary School (Loop 494)
  - b. Consent to Assignment of Legal Services Agreement
- 9. General Manager's Report**
  - a. District property, facilities, infrastructure, vehicles, equipment, projects, developments, compliance, reporting, and personnel matters
- 10. Executive Session on personnel matters**
- 11. Director Comments**
- 12. Next Regular Board Meeting – April 24, 2023, at 7:00pm**
- 13. Adjournment**

At any time during the meeting the Porter Special Utility Board of Directors may meet in executive session on any of the above agenda items for any reason authorized by the Texas Open Meetings Act (Texas Government Code Chapter 551), including for consultation concerning attorney-client matters (551.071); deliberation regarding real property (551.072); deliberation regarding prospective gifts (551.073); personnel matters (551.074); and deliberation regarding security devices (551.076). No action may be taken during executive session, therefore, following executive session, the Board of Directors will reconvene to an open meeting and take action, as necessary.

It is hereby affirmed that this NOTICE OF MEETING was duly posted, no later than 4:30pm on March 24, 2023, on the bulletin board at the office of the Porter Special Utility District and on the Porter Special Utility District's website in accordance with the Texas Open Meetings Act.

  
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Jonathon Smith  
General Manager