

**PORTER SPECIAL UTILITY DISTRICT**  
**MINUTES OF BOARD OF DIRECTORS REGULAR MEETING**  
**October 30, 2023**

The Board of Directors (the Board or Directors) of Porter Special Utility District (the District) met in regular session at 7:00 p.m., at 22162 Water Well Road, Porter, Texas 77365, on Monday, October 30, 2023, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code.

1. **Call Meeting to Order** the President, after finding that the notice of the meeting was posted as required by law, called the meeting to order at 7:00 p.m. and declared it open for such business as may come before it.

a. **Roll Call of the Board of Directors/Declaration of a Quorum**

Doug Pillow	President
Jodi Ruonavar	Vice-President
Caroline Denham	Secretary
Danny Bridges	Treasurer
Johnny Barr	Asst. Secretary-Treasurer
Jason Ashy	Director
Donald Bell	Director

Director Denham took the roll, all Directors were present, except Director Barr, in the District Board Room thus constituting a quorum. Also attending for the District were: Jon Polley (Attorney) with Polley Garza PLLC, Mike Kelly (Engineer) with Bleyl Engineering, Jonathon Smith (General Manager), and Mr. and Mrs. Rodney Powdrill who wanted to just view the process as they are property owners in our District, but currently live in Splendora.

**b. Director Qualifications and Disclosures**

Mr. Smith stated there were no updates on Director qualifications and disclosures.

**c. Invocation**

Invocation led by Mr. Smith.

**d. Pledges of Allegiance**

Pledges of Allegiance led by Director Denham.

**2. Public Comment**

None.

**3. Review and Approve Minutes**

- a. Minutes from the Regular Board Meeting on September 25, 2023

Upon motion by Director Ruonavar, seconded by Director Bridges after full discussion with all Directors present voting aye, the Minutes of the Regular Board Meeting of September 25, 2023 were approved. Motion carried.

**4. Old Business**

- a. Party interested in purchasing District SWTP property

To be talked about in Executive Session.

**5. New Business**

- a. Engagement Letter with Belt Harris Pechacek for FYE 2024 Financial Audit

Only increasing \$1K, adding a couple more funds. They are doing a good job.

Upon motion by Director Ashy, seconded by Director Ruonavar after full discussion with all Directors present voting aye, it was decided to approve the Engagement Letter for FYE 2024 with Belt Harris Pechacek. Motion carried.

b. Undine Texas, LLC Consent to Decertify Overlapping CCN

This property is not believed to be in Porter SUD's CCN.

Upon motion by Director Ashy, seconded by Director Ruonavar after full discussion with all Directors present voting aye, it was decided to Decertify Overlapping CCN to Undine Texas, LLC at the Urban Acres area. Motion carried.

c. Schedule of Rates, Fees, and Charges

This is for a new increase across all meter sizes for impact fee, cost plus 20% on meter testing and Hydrant tampering, which will change to \$1K.

Upon motion by Director Ruonavar, seconded by Director Bridges after full discussion with all Directors present voting aye, it was decided to increase the cost across all meter sizes for the Impact Fee, for Meter testing and for Hydrant tampering. Motion carried.

d. Personnel Policies

i. Section 1.7 Consultant Fee Increase Notice

We received draft copies of the Consultant Fee Increase Notice document. Director Bell believes that it is a start, but wishes it had more meat to it. Mr. Polley wanted an explanation on the "explanation for increase" portion. Did we expect to see his financials, etc.? No, we just need some sort of justification for an increase.