



# Porter Special Utility District

22162 Water Well Road

Porter, Texas 77365

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## **NOTICE OF REGULAR MEETING** **OF THE BOARD OF DIRECTORS**

Notice is hereby given that the Board of Directors (the "Board") of PORTER SPECIAL UTILITY DISTRICT (the "District") will hold a regular meeting, open to the public, on **Thursday, November 30, 2023, at 7:00pm**, in the Board Room of the District at 22162 Water Well Road, Porter, Texas 77365, to consider and take action on the following matters.

### **Board of Directors**

Doug Pillow, President

Jodi Ruonavar, Vice President

Danny Bridges, Treasurer

Caroline Denham, Secretary

Vacant, Assistant Secretary-Treasurer

Jason Ashy, Director

Donald Bell, Director

### **Term Expires**

May 2024

May 2026

May 2024

May 2026

May 2024

May 2026

May 2026

### **1. Call Meeting to Order**

- a. Roll Call of the Board of Directors / Declaration of a Quorum
- b. Invocation
- c. Pledges of Allegiance

### **2. Public Comment**

The Board and District Staff truly value the public's input. Please respect the following when making formal comments to the Board of Directors:

- Please sign in when you arrive prior to making public comment, or at the time of making your comments.
- Please keep comments restricted to the topics listed on the agenda and limit time to a maximum of three (3) minutes.
- Please keep comments respectful of others and organized for understanding.

### **3. Review and Approve Minutes**

- a. Minutes from the Regular Board Meeting on October 30, 2023

### **4. Old Business**

**5. New Business**

- a. Authorize Director attendance and Fee of Office for attending the Montgomery County Water Symposium on December 6, 2023 at 6:00pm at The Atrium Center in New Caney

**6. Financial Report**

- a. Financial Statements for the period ending October 31, 2023

**7. Engineering Report by Bleyl Engineering**

- a. Update on Development Projects
  - i. New Caney ISD Waterline
  - ii. Altera Forest Colony, including approving feasibility study
  - iii. Momentum Business Park, including approving feasibility study
- b. Update on Infrastructure Fee Projects
  - i. Well #5 Rehabilitation
  - ii. Water Well Road GST and Booster Pump Improvements Bid Results
  - iii. Bobby/Deuster Lane Waterline Improvements, including authorizing advertising and bidding
  - iv. Lazy Lane Waterline Replacement Proposal
  - v. W. Ford Road Waterline Replacement Proposal
- c. Update on Capital Bond Projects
  - i. Sorters Road Waterline Relocation Phase II, including approving Pay Application #2
  - ii. Ford Road Waterline Relocation, including Pay Application #8
- d. Update on Impact Fee Capital Improvement Projects
- e. One-Year Warranty
- f. Miscellaneous Items
  - i. HMGP Hazard Mitigation Grant (DR #4705) – 25% District Contribution
  - ii. General Land Office Hazard Mitigation Grant – 0% District Contribution

**8. General Counsel's Report**

- a. Supplemental Agenda for May 2024 Election Items
- b. Discuss filling vacant Director position
- c. Entergy seeking to acquire easement at Andrew WTP property, including retaining special counsel
- d. Consider Resolution Adopting Rules for Acceptance of Electronic Bids for Construction Contracts
- e. Resolution Evidencing Official Intent to Reimburse Expenditures from Proceeds of Tax-Exempt Bonds
- f. Warm Waters LLC / Porter Business Park, including annexation of 8.21 acres
- g. Approve letter agreement and acceptance of waterline easement related to the Herc Rentals tract
- h. Appoint Directors to Bid Grading Committee
- i. Attorney hourly rate adjustments

**9. General Manager's Report**

- a. Update regarding wells and facilities, water production and demand, fleet vehicles and equipment, drought and weather forecasts
- b. Woodridge MUD Letter re. Impact Fees for the Preserve at Woodridge
- c. Christmas bonuses for District employees

**10. Executive Session**

**11. Director Comments**

**12. Next Regular Board Meeting – December 25, 2023 at 7:00pm**

**13. Adjournment**

At any time during the meeting the Porter Special Utility Board of Directors may meet in executive session on any of the above agenda items for any reason authorized by the Texas Open Meetings Act (Texas Government Code Chapter 551), including for consultation concerning attorney-client matters (551.071); deliberation regarding real property (551.072); deliberation regarding prospective gifts (551.073); personnel matters (551.074); and deliberation regarding security devices (551.076). No action may be taken during executive session, therefore, following executive session, the Board of Directors will reconvene to an open meeting and take action, as necessary.

It is hereby affirmed that this NOTICE OF MEETING was duly posted, no later than 4:30pm on November 27, 2023, on the bulletin board at the office of the Porter Special Utility District and on the Porter Special Utility District's website in accordance with the Texas Open Meetings Act.



Chris Wright  
Operations Manager