



Porter Special Utility District

22162 Water Well Road
Porter, Texas 77365
Office: (281) 354-5922
Fax: (281) 354-5050

Job Title: General Manager
Starting Pay: DOQ \$75,000 to \$150,000 Annually
Close Date: Open Until Filled

Porter Special Utility District supplies water to approximately 26,388 people within its political boundary which currently consists of roughly 12,100 TCEQ-defined connections, plus 4 wholesale customers. Spanning 20 square miles, the District lies within Montgomery County and is adjacent to the metropolitan area of Northeast Harris County. Several highways transverse the District giving it a diverse mixture of residential and commercial developments that are rapidly growing. With a staff of 19 full-time employees and 1 part-time employee, the District operates and maintains 5 water wells, 4 elevated storage tanks, more than 600 fire hydrants, and roughly 135 miles of water mains to deliver more than 1 billion gallons of water annually to our customers.

The District is seeking the most qualified candidate for the position of General Manager. The General Manager is responsible for planning, organizing, controlling, and directing the District's day-to-day activities, and for providing advice, information, and recommendations to the Board of Directors regarding present and future requirements for the continuous and efficient operation of the District through a constant evaluation of finances, policies, personnel, facilities, and equipment. The General Manager directly supervises a Management team consisting of an Operations Manager, Office Manager, and Finance Manager. The District is in a high growth area and the General Manager will be required to work with numerous area developers related to projects within the District as part of their regular duties. The General Manager will be required to maintain a high level of professionalism in dealing with the Board, employees, customers, developers, the District's attorney, and District engineering team.

Minimum qualifications include TCEQ Class "B" Groundwater Operator License and 5 years of supervisory experience.

Salary will be commensurate with qualifications and experience. Employee benefits include health, dental and vision insurance coverage, paid vacation leave, and 401K retirement plan (qualifying periods apply for each).

This position is open until filled, which means that this job posting may be taken down at any moment once the District has filled the position.

This job posting is not intended to list every function of the position, does not constitute an employment agreement, and is subject to change.

To ensure the safety of the public and reduce the risk for loss, background and drug/alcohol screenings are completed on applicants selected for employment. This position is subject to a screening process including but not limited to criminal history search, reference check, education and employment verification, motor vehicle record check, and/or credit report check.

Interested applicants should submit an application to Human Resources (employment@portersud.com). Applications are available online, portersud.com, and at the District's Office located at 22162 Water Well Road. Resumés will not be accepted in lieu of a completed application.

Porter Special Utility District is an Equal Opportunity Employer.

Porter Special Utility District
Internal & External Job Posting